

Association of Sea Pines Plantation Property Owners, Inc.

Board of Directors Meeting

May 16, 2019

A regular meeting of Association of Sea Pines Plantation Property Owners, Inc. (ASPPPO), Board of Directors, was held on Thursday, May 16, 2019, at the Sea Pines Community Center, 71 Lighthouse Road, Suite 120, Hilton Head island, SC 29928.

Present from the Board of Directors were: Charles Miner, President; Barry Barth, Vice President; Richard Speer, Treasurer; Paula Scanlon, Secretary; Paul Crunkleton, Director; Mark Griffith, Director; Bill Johnson, Director; Richard Matthews, Director; James Richardson, Director

Present from Community Services Associates, Inc., were: Bret Martin, President; Amanda Sutcliffe-Jones, Director of Communications; Jean McElroy, Communications Coordinator

Call to Order

The meeting was called to order by Charles Miner, President, at 9:00 a.m. Eastern time.

Establishment of Quorum

With all of the Board Members in attendance, quorum was met.

Ratify Approval – Board Meeting Minutes, March 21, 2019; Special Meeting Minutes, April 29, 2019

A motion was made by Paula Scanlon, to ratify approval of the March 21, 2019, ASPPPO, Board Meeting Minutes and the Special Meeting Minutes, April 29, 2019. The motion was seconded and unanimously carried:

“**RESOLVED**, Association of Sea Pines Plantation Property Owners, Inc., Board of Directors, ratified the vote on the approval of the Board Meeting Minutes, March 21, 2019 and the Special Meeting Minutes, April 29, 2019, as finalized by email”.

Financial Update – Richard Speer

An update was provided. Action taken:

Acceptance – Financial Statements, YTD/March 31, 2019

A motion was made by Mark Griffith, to accept the financial statements, YTD/March 31, 2019, as attached as Exhibit A, to the minutes of record. The motion was seconded and unanimously carried:

“**RESOLVED**, Association of Sea Pines Plantation Property Owners, Inc., Board of Directors, approved acceptance of the financial statements, YTD/March 31, 2019, as presented and attached as Exhibit A, to the minutes of record”.

ASPPPO Updates

Land Use Management – Richard Matthews

An update was provided. Action taken:

A motion was made by Richard Matthews, to seek approval for authorization of the LUM Committee to pursue the appropriate legal steps to bring action against the property owners of 88 Lawton Road for non-compliance of Sea Pines Land Use Covenants and Sea Pines Rules, Regulations and Guideline for Property Owners and Long Term Renters. The motion was seconded and unanimously carried:

“**RESOLVED**, Association of Sea Pines Plantation Property Owners, Inc., Board of Directors, approved authorization for the LUM Committee, to pursue the appropriate steps to pursue legal action against 88 Lawton Road property owners”.

Architectural Review Board – James Richardson

An update was provided. No action was taken.

Communications – Barry Barth

An update was provided. No action was taken.

Unfinished Business – President Miner

An update was provided. Action taken:

- The ASPPPO Bylaws, latest revision, were forwarded to Nexsen Pruet for initial review;
- A membership vote to approve the Bylaws, will be conducted some time following completion of the Critical Needs Referendum, 2019.

New Business – President Miner

Announcement – Election 2019, Application Deadline

An update was provided. Action taken:

- The deadline to submit an application for the ASPPPO Board of Directors Election, 2019, was set for August 1, 2019;
- Terms ending December 31, 2019: Mark Griffith, Charles Miner and Richard Matthews.

Approval – Appointment, Task Force Chair, 2019: Governance

An update was provided. Action taken:

A motion was made by James Richardson, to approve appointment of Charlie Miner as Task Force Chair, 2019, Governance. The motion was seconded and unanimously carried:

“**RESOLVED**, Association of Sea Pines Plantation Property Owners, Inc., Board of Directors, approved the appointment of Charlie Miner as Task Force Chair 2019, Governance”.

Approval – Committee Charter, 2019: Land Use Management

An update was provided. Action taken:

A motion was made by Mark Griffith, to approve the Committee Charter, 2019, Land Use Management. The motion was seconded and unanimously carried:

“**RESOLVED**, Association of Sea Pines Plantation Property Owners, Inc., Board of Directors, approved the Committee Charter, 2019, Land Use Management, as presented”.

Adjournment

With no further business to come before the Board, President Miner adjourned the meeting at 9:33 a.m. The next scheduled meeting of the ASPPPO Board of Directors is Thursday, September 20, 2019, 9:00 a.m. at the Sea Pines Community Center.

Respectfully Submitted,



Paula Scanlon
Secretary